**Supporting no-fee open access publishing in Africa**

**Platform application form – journal hosting platform that includes more than one open access (OA) journal/s not charging any article submission, processing or any other charges to authors (often referred to as Diamond OA journal/s).**

Please fill out this form if you are applying for a journal hosting platform that hosts full texts of **more than one Diamond OA journal** **with up-to-date content**. If you are applying for one Diamond OA journal or multiple Diamond OA journals hosted on different platforms, you should use the Journal application form instead.

**Project title:**

**Organizational information** (legal entity where the platform hosting Diamond OA journals is based)

* **Name of organization**:
* **City:**
* **Country:**
* **Organization’s website (URL)**:
* **Head of organization**:

**Project primary contact person**

* **Name of the project primary contact person:**
* **Affiliation/position of the primary contact person:**
* **Email address of the project primary contact:**
* **Phone number of the project primary contact person:**

**General platform information**

* **Name of the platform**:
* **Platform URL:**
* **How many active Diamond OA journals do you host?** (Please make sure that you host more than one Diamond OA journal with up-to-date content to be eligible for this call for proposals. And please note that these journals should comply with [the journal eligibility criteria listed in the grant funding call announcement](https://www.eifl.net/programme/open-access-programme/grant-call-supporting-no-fee-open-access-publishing-africa).)

**Journal information**

Please complete this information for each active Diamond OA journal that you are applying for (**two or more** hosted on your platform). Please copy this table and fill it out for every Diamond OA journal you are applying for, and insert the copied table under this table.

|  |  |
| --- | --- |
| **General journal information** | |
| **Journal title** | Please write your journal title here |
| **Journal website (URL)** | If you have more than one website address (URL) where the full text of your journal is online, please list all of them here |
| **Journal ISSN/eISSN number** | Please write your ISSN/eISSN number here |
| **When did you start publishing your journal online?** | Please write a date here |
| **From when has your journal been a Diamond OA journal (does not charge fees to authors for publishing or to readers for reading)?** | Please write a date here |
| **What disciplines does your journal mainly cover?** | Please select all that apply   * Multidisciplinary * Natural sciences * Engineering and technology * Medical and health sciences * Agricultural sciences * Social sciences * Humanities * Other (please specify) |
| **Have your publishing operations been delayed or interrupted over the last two years (2022-2023)?** | If yes, please explain why. If no, please write no |
| **Funding and collaborations** | |
| **How is your journal funded now?** | Please list all your journal funding sources here |
| **Do you have an annual approved budget for the journal?** | * Yes * No |
|  | If yes, please include the amount of your annual approved budget for the journal for this year (2024) and a brief description of the costs that this budget covers |
| **Do you collaborate with other organizations to achieve quality and sustainability of the journal?** | If yes, please list organizations and describe your collaborations |
| **Submissions, editorial decisions and publications** | |
| **Number of manuscript submissions in the past two years (2022-2023)** | Please write a total number here |
| **Editorial decisions in the past two years (2022-2023)** | Please indicate the   * Number of manuscripts sent for peer review: * Number of manuscripts accepted: * Number of total manuscripts rejected (after peer review): |
| **Number of articles published in the past two years (2022-2023)** | Please write a total number here |
| **Peer review, editorial quality and research integrity/publication ethics** | |
| **What type/s of peer review is/are in use in your journal?** | Please select all that apply   * Single-anonymized peer review (authors do not know who the reviewers are) * Double-anonymized peer review (both authors and reviewers are anonymous to each other) * Open peer review (e.g. open identities of the reviewers, authors and editors; open reviewers' reports, open participation in the peer review process) * Editorial review * Other (please specify) |
| **Please provide a URL/s of your journal’s editorial, research integrity/publication ethics policies/guidelines/instructions** | Please provide a URL |
| **Are the composition and constitution of the editorial bodies defined and publicly displayed (e.g. with the editorial team names, functions and roles, affiliations)?** | Please provide a URL |
| **Do you provide any guidelines for authors, editors, reviewers?** | If yes, please provide URLs |
| **Do you screen manuscripts for plagiarism?** | If yes, please describe the process and the software used |
| **Technical service efficiency** | |
| **How is your journal’s technical infrastructure maintained and updated?** | Please select all that apply  Web hosting   * In-house (e.g. university server or cloud hosting) * Purchased from a commercial or non-commercial provider   Maintenance (management, licences, software upgrades, etc.)   * In-house (e.g. provided by an institutional department) * In kind (e.g. provided through voluntary work) * Paid to a commercial or non-commercial provider or a consultant * Other (if any), please describe: |
| **What software do you use for your journal publishing system?** | Please select   * Open Journals System (OJS) * Janeway * Lodel * DSpace * WordPress * Drupal * Other (please specify) |
| **Which, if any, of the following unique persistent identifiers, does your journal use** | Please select all that apply   * DOI * ORCID * URN * Handle * ARK * Other (please specify) |

Before moving on, make sure you have copied the table and filled it in for each Diamond OA journal you are applying for, and insert the copied table/s here.

**Project information**

**Project objectives:**

|  |
| --- |
| Please explain the problems your journals/platform is facing and how this project is going to help to address them. (Approximately 300 words) |

**Project management team**. Please add cells if needed.

|  |  |  |
| --- | --- | --- |
| **1** | Name |  |
| Current position |  |
| Project related skills |  |
| Responsibilities within the project team |  |
| **2** | Name |  |
| Current position |  |
| Project related skills |  |
| Responsibilities within the project team |  |

**Project partners (if any):**

|  |
| --- |
| Please describe the role of your project partners in the project (if any). (Approximately 100 words) |

**Project results:**

|  |
| --- |
| Please describe your project's expected results and how it will contribute to the enhancement of quality and sustainability of your journals/platform.  Please also address the dissemination, communication and knowledge sharing aspects (how you will share what you’ve learned during the project implementation to help others). (Approximately 300 words) |

**Journal sustainability plan:**

|  |
| --- |
| Please assess the financial and operational sustainability of your journals/platform beyond the duration of the project. Please describe your journals/platform sustainability plan or resources that you will need to develop journals/platform sustainability plan. (Approximately 300 words) |

**Budget: Fill in the Budget template and upload it to the online submission system as a separate file in excel/ods**

**Project Work plan** (Please fill in the tab in the Budget template – a Work Plan tab)

**Summary of sources of funding (as indicated in the budget)**:

|  |  |
| --- | --- |
|  | Amount USD |
| Total of requested funds\* |  |
| Total of your organization's financial contribution |  |
| Total project budget from all sources |  |

\*The total of requested funds must not exceed 30000 USD

**In-kind contributions**:

|  |
| --- |
| Please list any in-kind contributions. |

**SIGNATURE**

**By signing below, I declare that all statements in the application are accurate and complete.**

|  |  |
| --- | --- |
| Signature of legally authorized representative | Date |
| Name | |
| Title | |